



Dear: \_\_\_\_\_,

Thank you for choosing the Hacienda Hotel. Unfortunately, in today's market place, credit card fraud is rampant. Therefore, in order to process your request for payment on your credit card, we will need ALL the following information completed and faxed to (310) 615-0217. Thank you for your cooperation and understanding.

### CREDIT CARD AUTHORIZATION

#### CREDIT CARD HOLDER INFORMATION:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

#### RESERVATION INFORMATION:

Guest Name: \_\_\_\_\_

Date(s) of Stay: \_\_\_\_\_

Confirmation #: \_\_\_\_\_

#### Please bill the following charges to my credit card:

\_\_\_\_\_ All Charges

\_\_\_\_\_ Room & Tax (8%) ONLY

\_\_\_\_\_ Other: \_\_\_\_\_

Card Type: \_\_\_\_\_ No: \_\_\_\_\_ EXP: \_\_\_\_ / \_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_

**THIS FORM MUST BE RETURNED WITH A LEGIBLE COPY OF THE FOLLOWING:**

**CREDIT CARD FRONT      CREDIT CARD BACK      DRIVER'S LICENSE**

525 N. Sepulveda Boulevard, El Segundo, California 90245-4496

Phone: (310) 615-0015 ♦ FAX: (310) 615-0217 ♦ Nationwide: (800) 421-5900 ♦ California: (800) 262-1314 ♦ www.haciendahotel.com

Reservations/E-mail: hacienda4res@earthlink.net